



The Primary Goal of the CCC is to provide our members and guests a truly pleasant golfing experience and to provide the finest 18-hole golf course in northern Vermont.

1. Important Phone Numbers

Pro Shop	(802) 527-1187
Maintenance	(802) 524-0352
Restaurant	(802) 524-3804

2. Governance

Champlain Country Club is a semi-private golf club governed by a Board of Directors selected by the voting members at its annual meeting. There are nine directors, with three directors being elected each year for a three-year term. The Board elects its officers each year subsequent to the annual meeting and meets monthly throughout the year. Each Board member may chair or co-chair a committee meeting as needed and whose function is to provide input to the Board.

The Board encourages the membership to consider joining one of the committees, dealing with all aspects of the club's operations. Club members may either contact the committee chairman directly or send a written request through the business office.

Any individual seeking to become a member of the Board can declare their candidacy by signing up in the Pro-Shop between August 1st & 15th. (See Election of Board Members, last page)

As a member of the Board of Directors of the Champlain Country Club, it is the policy that any director during his/her active term can sign-in a guest at no charge. The board member must play the complete round with the guest(s). This cannot be a call-in request where the Board member will not be playing with the guest, or the board member cannot sign in a guest and then leave. The board member must be present and actually play the complete round.

There is no limit to the numbers of guests a board member can sign in throughout the year, however it is expected that this courtesy would not be extended to the same guest on a regular basis. This policy is only extended to active board members to thank them for their volunteered time and work offered to the club.

Board members may give four courtesy passes per year for a round of golf, to promote new



memberships, or for individuals who have not played at CCC before. This is to entice them to replay CCC in the future.

3. Membership Structure

Golf Memberships:

Senior Adult: Adult members have full voting rights and enjoy the full use of the golf course, clubhouse and participation in club-sponsored tournaments. Adult members will be liable for annual dues and clubhouse minimums as determined by Board of Directors.

Pre-Golden: Membership is available for men and women who have reached their 70th birthday as of January 1st of the membership year. Pre-Golden members have full voting rights and enjoy full use of the golf course, clubhouse and participation in club sponsored tournaments. Pre-Golden members are liable for clubhouse minimums and annual dues as determined by the Board.

Golden: Membership is available for men and women who have reached their 75th as of January 1st of the membership year. Golden members have full voting rights and full use of the clubhouse but are restricted in the use of the golf course. They may not play on weekends or holidays before 12 pm. However, they can play in all club-sponsored tournaments, including the member/guest. Golden members are liable for clubhouse minimums and annual dues as determined by the Board.

Young Adult: Membership is available to men and women who are between the ages of 18 - 22 as of January 1st of the membership year. Young Adults have no voting rights but have full use of the golf course, clubhouse and participation in club-sponsored tournaments except the Member/Guest. While under the age of 22, a Young Adults will not be liable for the clubhouse minimums. Young Adults are liable for dues annually as determined by the Board of Directors.

Junior: Membership is available to boys and girls under the age of 18 as of January 1st of the membership year. Junior members have no voting rights and have restricted use of the golf course as determined by the Board of Directors. When school is out they may not play after 3PM on weekdays or before 3PM on weekends or holidays unless playing with an adult. A junior member will not be liable for clubhouse minimums. Junior members are liable for dues annually as determined by the Board of Directors. Juniors, who are handicap qualified for the championship flight, may play in the club championship.

USGA Membership: In 1999 the Board of Directors elected to include a USGA Membership and a Handicap Index card for each Adult, Pre-Golden and Golden member. Each year the



Handicap Committee will go over the previous years records to determine those individuals who have not posted at least 10 scores. Anyone who posted 10 or more scores will automatically receive USGA Membership and a Handicap card. Those individuals who did not post 10 scores (and wants to have a USGA Membership and Handicap card) must write a letter to the Handicap Committee requesting USGA Membership and a Handicap card.

Committee Membership: Non-Board members are encouraged to request membership on the various committees they feel they can contribute to in a positive manner. Committee membership for non-Board members is limited to one committee at a time for no more than three years. Serving on committees is good experience for anyone wishing to become a Board member. Even though the committee member is not on The Board, while they are a committee member they can have a positive impact on the operations of the CCC. Committees are set each year after the annual meeting in October, and committee membership is not guaranteed from year to year.

Employee's Golf Playing Privileges: Contracted employees, their spouse and dependent children have the rights and privileges of dues playing members, except voting privileges.

The general guideline for non-contracted employees is one round of golf, with cart if available, for every ten hours of work performed. This privilege does not allow playing in any tournament. Also, they will not be allowed to play if green fees are waiting to play.

The Pro Shop Manager, Golf Professional/Assistant, and Greens Superintendent shall have unrestricted play with carts. All managers may play with sales representatives, vendors, and other professional counterparts, as they desire.

4. Membership Policies:

Dues: No refund of dues will be given if a member plays on our course before May 31. Members who do not join prior to May 15, each year, will have their names removed the member guest list.

Members Conduct: Members shall not reprimand employees. Complaints about employees should be directed in writing to the Golf Professional or their Manager, who will then direct the complaints to the Board of Directors. Members and guests shall park only in designated areas, and areas set aside for handicapped persons will not be used by others.

Members will not remove club property from the clubhouse. Members and guests will not enter working areas such as the kitchen and behind the bar. The special supplemental services set up during major tournaments are for participants only. Advertising notices, subscriptions or other



notices not pertaining specifically to club affairs or functions will not be posted in or on the clubhouse. The club is not responsible for property left by members and guests in the clubhouse, locker rooms, Pro Shop, on the premises or left with an employee. Event organizers are responsible for damage or theft during a planned function. The clubhouse manager may require a damage deposit from persons renting the facility.

The Board of Directors (Disciplinary Committee) shall be the sole judges in cases involving member misconduct and may take disciplinary action it deems appropriate. Such disciplinary action may include, but not limited to, the following: the individual may be given a warning, suspension of play for a period of time, restitution for the cost of damages, and/or loss of membership.

5. Rules and Regulations: [USGA rules](#) govern play except as modified by local rules. Golf Etiquette as defined by the USGA applies to all play. It is each player's responsibility to hold his/her place on the course. If there is an open hole ahead of your group and another group following immediately behind you, your group must allow the following group to play through regardless of the number of players in each group.

6. The Pro Shop: The shop opens at 6:00 am weekdays and weekends, and normally closes at dusk (may vary in Spring and Fall). ALL MEMBERS AND GUESTS must sign in, inside the Pro Shop, prior to teeing off. Players may begin to play on Number 10 tee ONLY AFTER OBTAINING PERMISSION from the Pro Shop Manager or Starter. No one is allow to play on the course until the Pro Shop opens and gives the OK.

The Golf Professional may bring guests to play at no charge as long as the Pro plays with the guests, carts included. Fellow Golf Professionals may call to arrange Golf Reciprocal rounds; this must be coordinated through our Golf Professional 24 hours in advance. Our Golf Pro may also allow free play to individuals as a goodwill gesture, as an attempt to attract new members or other paying players. This privilege will be monitored by the board on a regular basis.

Pro Shop has permission to allow more than 4 players to to play in one group at a time as long as players let following groups play through and space is available.

Special orders and gift certificates are available through the Pro Shop.

Clinics and Lessons: See Pro Shop for details.

7. On the Golf Course: Dress Code. Appropriate golf attire is required for all players at the Champlain Country Club. All players are expected and required to wear proper golf attire at all times. Members are also expected to insure their guests and children adhere to such rules.



Shoes with metal spikes are not allowed. This dress code is mandatory for all players. Improperly dressed golfers will be given one warning. A second time they will be asked to change before playing. If you are in doubt concerning your attire, please check with the Pro Shop before starting play. Any misuse or disregard of these rules may cause privileges to be suspended or revoked.

8. Speed of Play: The goal for the normal elapsed time to complete an 18 hole round of golf at Champlain Country Club is four (4) hours. Following are hints to help speed play and help us meet our goal.

From the Tee:

- Tee off as soon as the group in front is out of range.
- Keep a provisional ball with you. Don't leave it in your bag or cart.
- Be ready to hit when it is your turn.

On the Fairway:

- Make your club selection as soon as possible after you reach your ball. Be ready to hit when it is your turn.
- Watch your ball until it stops rolling and mark its location with respect to some easily identifiable object so it will be easy to locate.
- Do not take longer than five (5) minutes to look for a lost ball. If the following group is waiting, let them play through.
- If you are using a cart, drop the passenger off at his ball and drive directly to your own.

On the Green: (Most time is lost here!)

- Go directly to your ball; mark and clean it if necessary. Get out of other players' way and start lining up your putt. Be ready to putt when it is your turn.
- The player whose shot is closest to the hole should tend the flag. Practice "continuous putting" whenever possible. At least, hole the short putts and tap-ins if you may do so without interfering with another player's line. When everyone has holed out, get away from the green. Do not mark scorecards on or in the direct vicinity of the green.

From Tee to Green:

- Keep your position on the course. KEEP UP WITH THE GROUP AHEAD and avoid undue delay of the group behind. If for some reason your group's play is slow, allow the group(s) behind to play through. No one has ever been penalized for courtesy. Be considerate.

9. Remedies for Slow Play: A Ranger, reporting to the Golf Professional, will patrol the course, identify problems interfering with play and take steps to alleviate them.

- If a member or group is causing slow play, the Ranger is authorized to take one or more steps to alleviate delays.



Point out the slow play situation and give players a verbal warning.

Ask the slower group to step aside and allow the following group to play through.

Ask the slower group to pick up and move to the next tee without completing the hole.

Ask an individual player who does not respond to the above by speeding up play satisfactorily to leave the course. The Ranger will report this action to the Board immediately and may request the player be suspended by the Board.

10. Care of the Golf Course:

Replace divots on fairways and tees, press them down firmly.

Repair ball marks on the green.

Don't drag your feet on the greens.

Rake your ball and footprints and divots in the bunkers.

Use sand buckets on par threes.

Other Notes: Our Greens Keeping personnel **have the right of way** on the course at all times, please don't hit into them. Their time to mow and work on the course is very limited and they need to get their work done, so be courteous and if you have any problem with them contact Golf Course Superintendent (their boss) and talk with him. Also, PLEASE DO NOT move the tee markers, this is the job of the Greens Crew.

11. Golf Carts: This policy is dedicated to the "Owners of Golf Carts." Its intent is to clarify who may and may not use each cart.

The owner of a cart and his/her spouse are the only ones able to use their respective carts. (This specifically excludes children, grandchildren, friends, etc.)

Owners are, however, able to have a non-paying "rider" with them if they so choose. This policy is to be enforced at all times by the Golf Professional, Ranger, Starter, and/or Pro Shop worker per order of the Board of Directors.

Golf Cart Rules:

Follow posted "rules of the day" in the Pro Shop. Know and follow restrictions on golf cart use. Be particularly careful about where carts are driven when the ground is wet, even if no restrictions are posted. Operators are responsible for any damage to the cart or course.

Keep carts on provided paths.

Keep carts away from tees and at least 20 feet from greens. If white lines are present around greens, DO NOT CROSS THEM!

The operator of a cart shall be at least sixteen years old.

No individual shall use a cart during play unless that cart has been rented through the Golf Shop using normal established procedures for the rental.

The Board of Directors may deny golf carts privileges to anyone for violation of these rules.



12. Clubhouse Restaurant: The lounge, the Clubhouse Restaurant and Pro Shop are non-smoking areas, however the restaurant deck is a designated smoking area.

Chit System: Each senior member of the Champlain Country Club must pay a clubhouse fee entitling the member to food and beverage in the Clubhouse Restaurant. At a member's option monies may be paid either with his/her membership renewal or in three equal installments due April 1, June 1 and August 1. The clubhouse fee is good for the golf season only. Unused credit expires on the day the course is closed for the season.

Any member whose clubhouse fees are not paid by the 10th of the month in which they are due is automatically suspended from the club. Any member whose clubhouse fees are not paid within thirty days of the date on which they become payable shall cease to be a member and shall be so notified by the Club secretary in writing via certified mail. A terminated member is liable for any unpaid balances and will not receive refunds for any dues or fees previously paid. Members who issue bounced checks payable to the Club will have privileges suspended. Members will also pay bank fees and charges. Interest at the rate of 1.5% per month will be charged on all balances unpaid for thirty days or more.

On the first business day following the 10th of the month in which the fees are due, a list of members who are suspended as a result of failure to pay their fees on time will be posted in the Pro Shop. This will be the only form of notification of suspension. Staff in the Pro Shop and Clubhouse will be made aware of the suspended members. Any member who is suspended and requests service or attempts to use any golf facility will be informed by a staff member that he/she is on the suspension list.

When a member is informed that he/she is on the suspension list, the member has two options:

Immediately paying the overdue bill at the Pro Shop and having his/her name removed from the list. In this case the member is immediately returned to full active status.

Continuing to use the golf facility or demand service in violation of the suspension. In this case a member of the Board and the business office staff will review the situation within 24 hours or on the first business day following the incident. If the member was right and the suspension was not justified, then the suspension will be lifted and the member will retain all privileges. If the member was in fact overdue, then the member will continue to be suspended until payment of the bill and all interest charges is made in full. In addition, the member will be automatically suspended for an additional 60 days after the bill is made current. The member will be informed of this suspension by a phone call from a member of the Board immediately after such decision is made. A written notice will be sent by registered mail. **Once the Board gives notification, any attempt to use the facilities during the remainder of the suspension will result in automatic dismissal from the Club.**

Terminated members may apply to the Board for reinstatement into the Club. Such application should include the circumstances resulting in the delayed payment and assurances that it will not be repeated. The Board shall decide whether the terminated member will be



reinstated, upon paying all overdue fees and interest charges, based upon the number of prior suspensions and terminations.

When you receive your chits you will be asked to print your name and sign them. Treat these chits like CASH, if lost or stolen, **they will not be replaced!!!**

13. Election of Board Members: Sign-ups to be a candidate for a seat on the Board of Directors of Champlain Country Club will be held from August 1st through August 15th. A sign-up sheet for candidates will be posted in the Pro-shop. Each candidate will be given the opportunity to write a paragraph for the newsletter outlining his/her qualifications and reasons for running for the Board. A proxy ballot, with the candidates listed alphabetically and incumbents identified, will be prepared.

The newsletter containing the proxy ballot, proxy envelope and return envelope will be mailed to each individual voting member the second week in September. Members may vote by proxy or in person at the annual meeting in October. Candidates may be nominated from the floor at the annual meeting.

To vote by proxy the following procedure will be followed: The proxy ballot is filled out and sealed in the envelope labeled "PROXY". The PROXY envelope is placed within the return envelope. The voter PRINTS their name and signs the outside of the return envelope. The envelopes are then mailed to the secretary or taken to the Pro-shop. Only PROXY envelopes and return envelopes prepared by Champlain Country Club will be accepted. Replacement envelopes can be obtained from the secretary. All of the envelopes are given to the secretary who records the name of the voter, then the PROXY envelope is removed and placed unopened in the ballot box to be counted at the annual meeting. Once a proxy vote is cast it may not be rescinded.

14. Personal Property: The Champlain Country Club is not responsible at any time, or for any reason, for the personal property of any member or guest. This extends to, but is not exclusive to: equipment, personal possessions, and golf carts not owned by Champlain Country Club.